



สถาบันดนตรีกัลยาณีวadhana  
PRINCESS GALYANI VADHANA INSTITUTE OF MUSIC

## **The policy to promote morality and transparency in the operation of the Princess Galyani Vadhana Institute of Music.**

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Whereas it is expedient to impose measures to prevent and suppress corruption of the Princess Galyani Vadhana Institute of Music. In line with the national strategy on anti-corruption. The Princess Galyani Vadhana Institute of Music has set a policy to promote morality and transparency in its operations. The policy is divided into 6 areas.

### 1. Transparency Policy

1.1 Stakeholders are invited to participate in the presentation, planning and implementation of the mission of the Princess Galyani Vadhana Institute of Music.

1.2 The operational plan and procurement information are publicized to the public can systematically review it. The name of the project is the buyer's budget.

1.3 There is an examination of the relevance of the procurement staff. And the job offerer to prevent conflicts.

1.4 Public procurement information is disclosed to the public.

- 1) Publish each procurement project.
- 2) Announcing the criteria for selecting and evaluating the results of each procurement.
- 3) Announcement of the method of calculating the average price of each project.
- 4) Publish the list of qualified persons to buy or hire each project.
- 5) Announcing the results of each project procurement. Specify the procurement method. And the reasons for choosing the procurement.

1.5 There is a channel for people to access the information of the Princess Galyani Vadhana Institute of Music.

- 1) There is a public relations unit at the Princess Galyani Vadhana Institute of Music.
- 2) There is a press release announcing the roles and responsibilities the Princess Galyani Vadhana Institute of Music. (at least 4 channels).
- 3) There is a presentation of the current role-playing information on the website of the Princess Galyani Vadhana Institute of Music or other media.

4) There is a system for providing information on the operation the Princess Galyani Vadhana Institute of Music. Through a dedicated telephone number or Call Center system with an automated answering system or staff of the Princess Galyani Vadhana Institute of Music. Information is available throughout the hours of the Princess Galyani Vadhana Institute of Music.

#### 1.6 Handling complaints, operations and services

- 1) There is a complaint channel and complaint management procedure / procedure.
- 2) The agency or officer responsible for the complaint
- 3) Complaints are reported to the complainant.
- 4) A summary report of the complaint proceeding. Identify obstacles and solutions.

In the case of a complaint about the procurement, (2) Complaints about the performance or operation of the agency.

#### 2. Policy on Liability

- 2.1 Intention The management in the purchase of loyalty. And be responsible for mistakes.
- 2.2 The administration of the law is strictly legal.

#### 3. Corrective Action Policy

- 3.1 Analysis of Procurement Results and Analysis Results Used to Improve Procurement
- 3.2 Prevention of Stakeholder Benefits And the use of duty.
- 3.3 Prevention of Policy Fraud

#### 4. Ethical culture in the organization.

##### 4.1 Preventing conflicts of interest in the Princess Galyani Vadhana Institute of Music.

- 1) There is a risk analysis of potential conflict of interest.
- 2) There is a manual on how to prevent conflicts of interest.
- 3) Have a meeting or seminar or exchange knowledge within the agency. To provide knowledge about protection against dangers. Overlapping benefits to officials.
- 4) Improved procedures / practices or regulations to prevent conflicts of interest.

##### 4.2 Corruption Prevention in Agencies

1) An analysis of the results of the Action Plan on Corruption Prevention and Suppression of the Princess Galyani Vadhana Institute of Music to improve the anti-corruption action plan.

##### 4.3 Grouping to examine the administration of the Princess Galyani Vadhana Institute of Music.

- 1) There is a group of staff in the agency for transparent management.
- 2) There are activities to improve the management of the agency to be more transparent.

##### 4.4 Creating Corporate Culture to Fight Corruption

5. Policy on work ethics

5.1 Operate according to the manual or the standard of performance of the main task.

- 1) There is a manual or standard for the main mission.
- 2) The performance report is based on the manual or standard of performance of the mission.

5.2 Have a mission / mission-based service with fairness.

- 1) There is a clear presentation of the procedures for the main mission and the time it takes for the service provider or stakeholder to know clearly.
- 2) There is a system of prevention or investigation to prevent omissions of primary missions.

5.3 Management with Good Governance

6. Internal Communication Policy

6.1 Transfer of policy to staff at the institute Acknowledged to be aware of and prioritize work practices with virtue, transparency.

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